

CHAPTER 1. INTRODUCTION TO FEDERAL AVIATION REGULATIONS (FAR) PART 61 RELATED TASKS

SECTION 1. GENERAL

1. PURPOSE. These chapters provide instructions, standards, and procedures for general aviation safety inspectors (ASI) implementing the requirements of FAR Part 61, Certification of Pilots and Flight Instructors.

3. CONTENT. This handbook contains guidance for the ASI concerned with all types of airmen certification and demonstrations of competency not associated with FAR Part 121 or 135 approved training programs. This portion of the handbook also includes guidance on conducting written tests in the district office and the selection and designation of written test examiners.

5. THE AIRMEN CERTIFICATION PROCESS.

A. Certification Process. An applicant for an airman certificate or additional rating may contact the district office to arrange to take the appropriate written or practical test or use any of the Federal Aviation Administration (FAA) designated examiners. The practical test for each type of airman certificate is dis-

cussed in the chapter describing the specific certificate.

B. Accomplishing Certification. An applicant for an airman certificate or rating must accomplish the steps in a specific process before certification is complete.

(1) The applicant must present to an FAA inspector or designated pilot examiner, documents and evidence of the appropriate qualifications for the certificate or rating. This may include a record of the written test taken to meet the aeronautical knowledge requirements of the FAR.

(2) The applicant must satisfactorily complete FAA Form 8710-1, Airman Certificate and/or Rating Application.

(3) The applicant must provide an aircraft appropriate to the certificate or rating sought.

(4) The applicant must pass a practical test appropriate to the certificate or rating sought.

C. Written Tests. The conduct of written tests is covered in Volume 2, Chapter 3 of this Handbook.

