



## HONOLULU-PACIFIC FEDERAL EXECUTIVE BOARD EXECUTIVE SUMMARY FY04 ANNUAL REPORT

The following are the five most-valued accomplishments of the Honolulu-Pacific Federal Executive Board (HPFEB) during FY04:

### 1. PACIFIC LEADERSHIP ACADEMY

The HPFEB continued the successful Pacific Leadership Academy. The program is very popular and attracted an overflow of applicants.

Major benefits of the Academy leadership development programs include professional networking, quality faculty, convenient location and schedule, cost effectiveness, accredited programs and return on investment. The HPFEB conservatively estimates that holding such management sessions in Honolulu saved federal agencies over \$77,000 in travel alone.

Thirty-nine Fellows (GS-13 to GS-15's/military equivalent and high potential GS-12's) successfully completed the 2004 Senior Leaders Program that consisted of three one-week sessions spread over nine months.

The inaugural Emerging Leaders Program began with an orientation on September 30, 2003, and graduated thirty-eight Fellows (GS-9 to GS-12's/military equivalent and high potential GS-7's). The program consists of two one-week sessions conducted over four months. Emphasis is on basic core competencies of effective leadership, such as self-awareness, human relations, interpersonal skills, leadership dynamics and creative problem solving.

### 2. COMBINED FEDERAL CAMPAIGN

The Hawaii-Pacific Area Combined Federal Campaign continues to be one of the top four CFC's in the country. To date the 2004 campaign has raised over \$5,085,000. This was a tremendous accomplishment considering that the federal population in Hawaii decreased by approximately 12,000 employees due to deployments. The average CFC contribution increased from \$146 to \$173.

Major accomplishments of the campaign this year were the improvement and redesign of the education process for donors who are deployed or unable to attend formal training sessions and the development of creative ways to communicate to the workforce. The Navy promoted CFC by producing a CD

and video accessible on the website for all Project Officers for the 2004 campaign.

### 3. EXCELLENCE IN FEDERAL GOVERNMENT AWARDS PROGRAM

The 48<sup>th</sup> Annual Excellence in Federal Government Awards luncheon was held on June 8, 2004. The theme of this year's event was "Fire Within the Star..." Over 1,300 people attended our most popular event at the Sheraton Waikiki Hotel. Both the number of nominees and exhibits increased from the previous year. Our awards program is one of the oldest and largest in the country. In 2004 the Organizational Excellence Award category was expanded to include winners in both large and small agencies.

### 4. CAREER ENHANCEMENT SEMINAR

The HPFEB Federal Women's Council sponsored a popular one-day Career Enhancement Seminar for over 340 attendees from 47 local agencies. The seminar included six break-out sessions covering popular topics such as What's Holding You Back, Who Moved My Cheese, Growing Money from Cradle to Grave, Interviewing Skills, etc. The two most highly attended sessions were Writing Resumes and Wills, Trusts and Estate Planning.

### 5. TOILETRIES DRIVE

The HPFEB and Federal Women's Council coordinated a federal agency wide toiletries drive that collected over 35,000 items for the Institute of Human Services, Women's and Children's Shelter.